

2018-19 Paraprofessional of the Year Award

OFFICIAL INSTRUCTIONS

Purpose

To honor an outstanding paraprofessional in Texas, and to celebrate the high regard in which teachers hold paraprofessionals and the important work they do with students.

Prerequisites

- Nominee must be a current TCTA member with at least one full year of TCTA membership.
- Nominee must have worked as a paraprofessional during the 2017-18 school year.

Criteria

The TCTA Communications/Public Relations Committee will consider the following criteria in selecting the award winner (identifying information will be redacted to ensure a fair and impartial judging process):

- Length of time as a paraprofessional and a TCTA member.
- Examples of distinguished service to students at the campus
- Demonstrated support for teachers at the campus
- Level of involvement as a TCTA member

Nomination Procedures

- Each CTA may submit one nominee in this category. The nominee must be selected through a CTA election or other democratic process (e.g., ballots made available to all members, a vote at a publicized meeting, etc.). The CTA president must submit nominations. Nominations also may be submitted by a TCTA member-at-large in areas where there is not a TCTA local affiliate.
- Nomination materials addressing “Criteria” requirements cannot be written by the nominee.
- Nominations may be submitted to TCTA headquarters online OR via email, fax or hand delivery. Submitted materials will not be returned.

Award Presentation

The Paraprofessional of the Year receives a paid annual membership for the 2019-20 school year and an engraved award. The winner will be recognized in TCTA statewide publications and on the TCTA website, and the award will be presented in a local ceremony.

Nominations must be RECEIVED BY March 15, 2019!

Submit online: tcta.org/node/13696 | **Email:** communications@tcta.org

Fax: 512-469-9527 | **Mail:** PO Box 1489, Austin, TX 78767-1489

Hand deliver: 700 Guadalupe St., Austin, TX 78701 | **Questions? Call 888-879-8282**

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NOMINATION FORM

Nominator Information | *All boxes must be completed. (The judges will not view this information.)*

Nominator's Name: <i>(CTA president OR member-at-large)</i>	Nominating CTA, if applicable:
	TCTA District No.:
Nominator's Phone:	Nominator's Email:

Nominee Information | *All boxes must be completed. (The judges will not view this information.)*

Nominee's Name:	School District:
Campus:	Teaching Assignment/Position:
Nominee's CTA Office/Role:	Length of Time in CTA Office/Role:
How long has nominee been a TCTA member?	How long has nominee worked in public schools?

Attach a document that explains why this nominee deserves the award.

(This essay portion cannot be written by the nominee. Please limit responses to 1,000 words.) In judging, the committee will consider:

- Relevant biographical/work history information, including any awards/honors.
- Examples of how the nominee has demonstrated distinguished service to students at his/her campus.
- Examples of how the nominee has supported teachers at his/her campus.
- Examples of involvement with the local TCTA affiliate, if applicable, and/or to the statewide organization.
- Other examples or information relevant to the nomination (this may include up to three news articles, links to online videos, etc.).

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